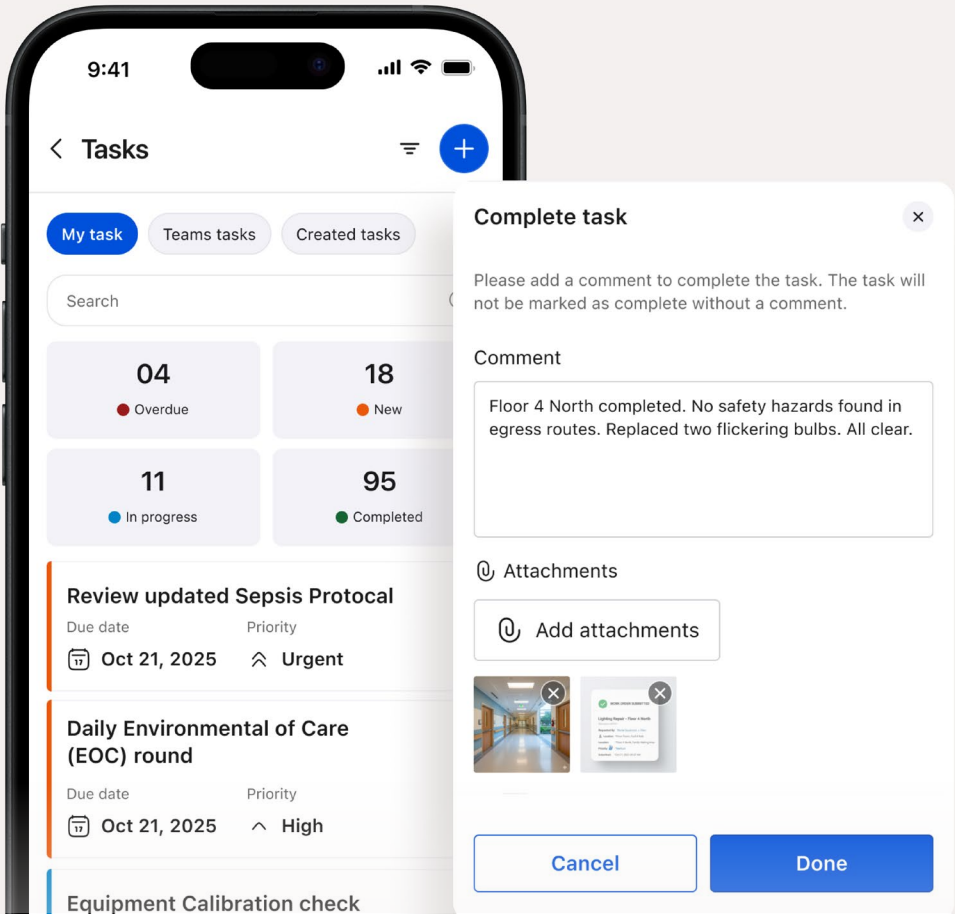


Quick Tasks

Unify mission-critical actions into the employee experience. Quick Tasks reduces operational friction by surfacing essential work within the natural flow of communication. By bringing simple, mobile-ready execution into Simplr, teams can ensure follow-through without switching apps or losing context.



Keep work moving, everywhere

Give teams a unified way to prioritize and complete critical tasks on any device — from the office to the field.



Drive accountability with visibility

Accelerate results with real-time tracking that unblocks teams and keeps priorities on course.

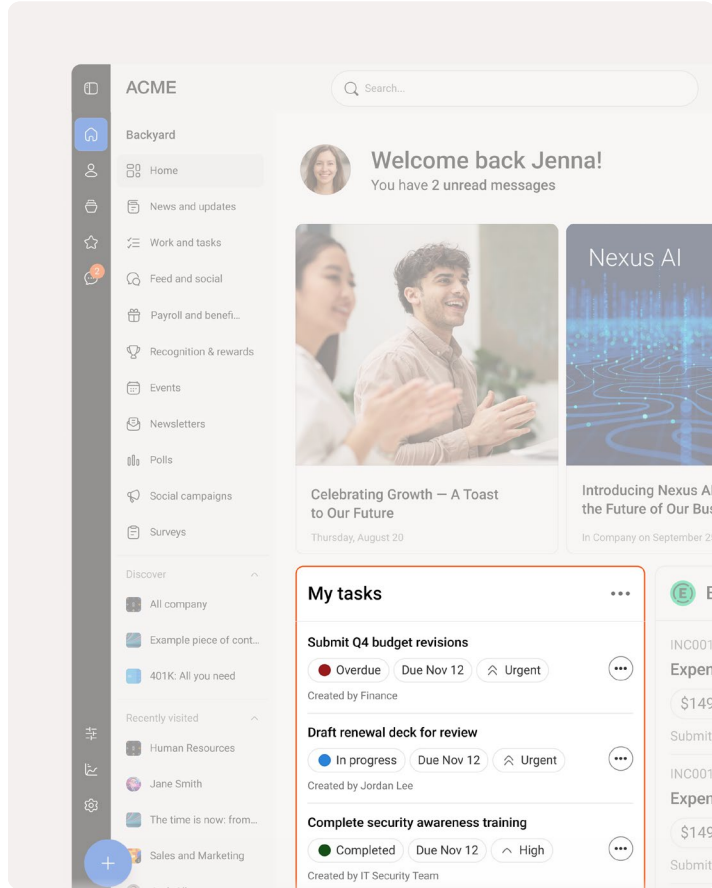


Secure, governed execution

Use ABAC targeting to assign actions by role and audience, reducing handoff errors while keeping workflows reliable.



Key features



Create, assign, and track

- Create and assign to-dos to users or audiences
- Maintain clear status and ownership
- Clone checklists to repeat common workflows
- Collaborate with real-time comments

Views, filters, search

- Surface tasks via App Tiles and dashboards
- Manage full lifecycle from open → overdue → completed
- Filter and find items quickly by keyword or tag
- Track team progress at a glance

Governance and security

- Respects existing role and audience-based access
- Scales seamlessly across sites, teams, and locations
- Maintain centralized control with localized execution

Notifications

- Targeted, ABAC-driven notifications
- Configure alerts for assignments, reminders, and updates

Common use cases

Built for any environment where speed and clarity matter. Common examples include:

Frontline operations

Daily shift handovers, safety inspections, equipment checks

Corporate compliance

Policy acknowledgements, mandatory training, open enrollment

Site and office readiness

Facilities walk-throughs, safety audits, office logistics

Service coordination

Patient and client handovers, care coordination, follow-up tasks

About Simpplr

Simpplr is the AI-powered platform that unifies the digital workplace – bringing together engagement, enablement, and services to transform the employee experience. Learn more at simpplr.com.

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